

Authorization Letter to collect Course Pass / Certificate

I _____ (Name as indicated on the course pass/certificate) of

_____ (*NRIC/FIN No as indicated on the course pass/certificate)

hereby authorize

_____ (Name as in NRIC/FIN) of

_____ (*NRIC/FIN No)

to collect the following *course pass / certificate on *my / our company's behalf.

Course Title: _____

Course End Date: _____

Signature / Date / Company stamp (if applicable)

* require to show a digital / printed copy of the NRIC/FIN at the point of collection